



Nash County Board of Commissioners

Regular Board Meeting

February 06, 2023 at 9:00 AM

Nash County Administration Building

3rd Floor – Frederick B. Cooper Jr. Commissioners Room

120 West Washington Street

Nashville, North Carolina

Citizens with disabilities requiring assistance to participate in public meetings should contact the County Manager's office.

February 06, 2023 Regular Board Meeting

- 1. Call to Order**
Chairman Robbie B. Davis
- 2. Invocation**
Commissioner Marvin Arrington
- 3. Pledge of Allegiance**
Vice Chairman Wayne Outlaw
- 4. Approval of Minutes**
Regular Meeting Minutes of January 9, 2023
Recessed Meeting Minutes of January 12, 2023
Regular Meeting Minutes of January 23, 2023
Special Called Meeting Minutes of January 27, 2023
- 5. Public Comment**
- 6. Recognition of 2022 United Way Campaign Donors**
Anison Kirkland, Human Resources Director
- 7. Public Hearing on Conditional Rezoning Request CZ-221201: Davis-Little Funeral Home**
Adam Tyson, Planning Director
- 8. Public Hearing on UDO Text Amendment Request A-221201: Off-Site Wastewater Systems for Multiple Lots / Structures**
Adam Tyson, Planning Director
- 9. Approval of the Nash County Community Services Block Grant (CSBG) for Nash, Edgecombe, Wilson (N.E.W.) Community Action, Inc.**
Nichelle Cole, Executive Director
- 10. 2024 Revaluation Project - Vendor Update**
Doris Sumner, Tax Administrator
- 11. Monthly Tax Report**
Doris Sumner, Tax Administrator
- 12. Tax Refunds**
Doris Sumner, Tax Administrator
- 13. Report of Unpaid Taxes & Tax Lien Advertising**
Doris Sumner, Tax Administrator
- 14. Abandoned Manufactured Homes Project Ordinance**
Donna Wood, Finance Officer

15. Budget Amendments

Donna Wood, Finance Director

16. Board Appointments

Scott Rogers, Assistant County Manager

17. Commissioner Comments

18. Manager's Report

Stacie Shatzer, County Manager

19. Closed Session

Closed session as permitted by NCGS 143-318.11(a)(3) to consult with an attorney employed or retained by the public body in order to preserve the attorney-client privilege; NCGS 143-318.11(a)(4) for the discussion of matters relating to economic development and the location or expansion of industries or other businesses in the County; and NCGS 143-318.11(a)(6) to consider the qualifications and performance of an employee.

20. Adjournment

Nash County
Commissioner's Agenda Information Sheet
Date: February 6, 2023

page 1 of 1
attachments: yes/no

Item:	Recognition of 2022 United Way Campaign Donors
Initiated By:	Anison Kirkland, Human Resources Director
Action Proposed:	Recognition of United Way Donors

Description:

Each year, Nash County employees participate in a campaign to support The United Way, whose programs and services touch thousands of lives in our community and make a lasting difference in the quality of life we all enjoy. Today we would like to recognize those individuals who gave at the Landmark, Care Share, and Starter Care Share Levels.

Nash County
Commissioner's Agenda Information Sheet
 Date: February 6, 2023

Page 1 of 6
 Attachments: 4

Item: Public Hearing on Conditional Rezoning Request CZ-221201:
 Davis-Little Funeral Home

Initiated By: Adam Tyson, Planning Director

Actions Proposed: Hold a legislative public hearing, adopt a statement of plan consistency and reasonableness, and approve or deny the zoning map amendment.

Notice of Public Hearing:

Mailed Notice: January 26, 2023 (To Property Owners within 600 Feet)
 Published Notice: January 26, 2023 & February 2, 2023 (The Rocky Mount Telegram)
 January 26, 2023 (The Nashville Graphic)
 Posted Notice: January 26, 2023 (On the Subject Property)

Property Tax ID: PIN 373919504538 / Parcel ID # 325724 (Approx. 3.94 Acres)

Commissioner District: District #5 – J. Wayne Outlaw

Description of the Subject Property:

The subject property is an approximately 3.94-acre portion of a tract of land owned by Donnie S. Weaver and Ginger W. Robles and located on the east side of S Halifax Road, Rocky Mount, NC 27803 just north of West Mount Drive in the R-30 (Single & Two-Family Residential) Zoning District.

The future development of the property will be subject to the stormwater management requirements of both the Tar-Pamlico River Basin and the WS-IV-PA Watershed Protection Overlay District.

The site contains or is immediately adjacent to two existing ditches that may be subject to fifty-foot (50') wide riparian stream buffers to protect them from disturbance.

Description of the Rezoning Request:

The property owner has submitted Conditional Rezoning Request CZ-221201 to rezone the subject property to GC-CZ (General Commercial Conditional Zone), specifically for the development of the Davis-Little Funeral Home.

The submitted site plan depicts a 4,000-square foot building with two covered carports, a 28-space parking lot accessed directly from S Halifax Road, and a potential future detached storage building in the rear. The proposed building does not include a dedicated chapel area, meaning that it would only host small visitations or ceremonies, with larger services to be held off-site at churches or gravesides.

Planted vegetative screening buffers will be required between the parking lot and the public road right-of-way as well as between the facility and the immediately adjacent, residentially-zoned property to the north.

The building will be served by a private on-site well and septic system.

The “conditional” nature of this rezoning request allows for the attachment of reasonable, site-specific development conditions with the consent of the applicant.

Land Development Plan Consistency:

Conditional Rezoning Request CZ-221201 is consistent with the recommendations of the 2022 Nash County Comprehensive Land Use Plan for the establishment of a non-residential land use in this Residential / Agricultural Area because:

- (1) The proposed commercial land use is limited in both size and scope by the submitted site plan and the recommended conditions of the rezoning request.
- (2) The subject property has frontage along and direct access to S Halifax Road, a state-maintained secondary road.
- (3) The subject property is located within ¼-mile of the intersection of S Halifax Road and West Mount Drive to the south, which has been intentionally designated by the plan as a Rural Commercial Area.
- (4) The Rural Commercial Area extends to cover the southern portion of the subject property itself.

- (5) The Rural Commercial Area includes other, already existing commercial land uses such as the convenience store at 8206 West Mount Dr, the Ramo's Pizza & Grill restaurant at 8211 West Mount Dr, the Drill & Fill Manufacturing operation at 8241 West Mount Dr, and the Ashley's Plumbing & Supplies business at 3714 S Halifax Rd.
- (6) The proposed building and parking lot would be spatially separated from other, non-compatible land uses such as existing, dense residential development.

Analysis of Reasonableness and "Spot Zoning":

Conditional Rezoning Request CZ-221201 may be considered reasonable, in the public interest, and not "spot zoning" because the subject property is located only about 170 feet north of the already existing GC (General Commercial) Zoning District previously established at the intersection of S Halifax Road and West Mount Drive.

TRC Recommendation:

The Nash County Technical Review Committee (TRC) considered Conditional Rezoning Request CZ-221201 on December 13, 2022 and recommended **APPROVAL** of the request, subject to suggested **DEVELOPMENT CONDITIONS**.

Planning Board Recommendation:

The Nash County Planning Board considered Conditional Rezoning Request CZ-221201 on January 17, 2023. Kevin Varnell with Stocks Engineering addressed the Board on behalf of the applicant in support of the request.

The following members of the public also addressed the Board with concerns regarding potential impacts to air quality and water runoff as well as increased traffic:

Dale Poland of 3421 S Halifax Rd
 Gary Tyler of 3397 S Halifax Rd
 Sheri Weaver McCall of 3465 S Halifax Rd

As a result of this discussion, the applicant agreed to the attachment of two additional development conditions to the rezoning request in order to: 1) prohibit the development

of a crematorium on the subject property and 2) prohibit vehicular funeral processions from the subject property.

The Planning Board voted unanimously to recommend **APPROVAL** of the request, subject to suggested **DEVELOPMENT CONDITIONS**.

Suggested Motions:

MOTION TO APPROVE THE ZONING MAP AMENDMENT:

*I move that the Nash County Board of Commissioners adopt the statement of plan consistency and reasonableness below and **APPROVE** Conditional Rezoning Request CZ-221201 to rezone the subject property to GC-CZ (General Commercial Conditional Zone) for the development of a funeral home, subject to the following development conditions.*

Statement of Plan Consistency and Reasonableness:

Conditional Rezoning Request CZ-221201 is:

- (1) Consistent with the recommendations of the 2022 Nash County Comprehensive Land Use Plan for the establishment of a non-residential land use in this Residential / Agricultural Area because:
 - (a) The proposed commercial land use is limited in both size and scope by the submitted site plan and the recommended conditions of the rezoning request.
 - (b) The subject property has frontage along and direct access to S Halifax Road, a state-maintained secondary road.
 - (c) The subject property is located within ¼-mile of the intersection of S Halifax Road and West Mount Drive to the south, which has been intentionally designated by the plan as a Rural Commercial Area.
 - (d) The Rural Commercial Area extends to cover the southern portion of the subject property itself.
 - (e) The Rural Commercial Area includes other, already existing commercial land uses such as the convenience store at 8206 West Mount Dr, the Ramo's Pizza & Grill restaurant at 8211 West Mount Dr, the Drill & Fill Manufacturing operation at 8241 West Mount Dr, and the Ashley's Plumbing & Supplies business at 3714 S Halifax Rd.
 - (f) The proposed building and parking lot would be spatially separated from other, non-compatible land uses such as existing, dense residential development.

- (2) Reasonable, in the public interest, and not “spot zoning” because the subject property is located only about 170 feet north of the already existing GC (General Commercial) Zoning District previously established at the intersection of S Halifax Road and West Mount Drive.

Development Conditions:

- (1) The subject property is approved for the development of a funeral home only.
- (2) The subject property is not approved for the development of a crematorium unless and until it is specifically authorized by the Board of Commissioners through a separate rezoning / public hearing process at a later date.
- (3) The funeral home shall not conduct vehicular funeral processions from the subject property.
- (4) The subject property shall be developed in accordance with the submitted and approved site plan only.
- (5) The vegetative screening buffers depicted on the site plan shall be revised, installed, maintained, and/or supplemented as necessary to satisfy the specific roadside buffer yard requirements of UDO Section 11-3.1 (A) and the adjoining incompatible land use screening requirements of UDO Section 11-3.3 (B).
- (6) Prior to the construction of the funeral home, the following permits and documents shall be submitted, reviewed, approved, and/or issued, as applicable:
 - (a) Erosion & Sedimentation Control Plan Approval issued by the N.C. Department of Environmental Quality;
 - (b) Driveway Permit issued by the N.C. Department of Transportation;
 - (c) On-Site Well & Wastewater System Permits issued by Nash County Environmental Health; and
 - (d) Tar-Pamlico Stormwater Permit, Zoning Permit, Commercial Building Permit, and Commercial Trade Permits issued by the Nash County Planning & Inspections Department.

--- OR ---

MOTION TO DENY THE ZONING MAP AMENDMENT:

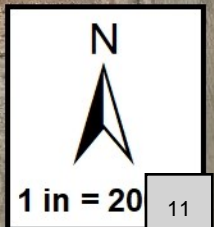
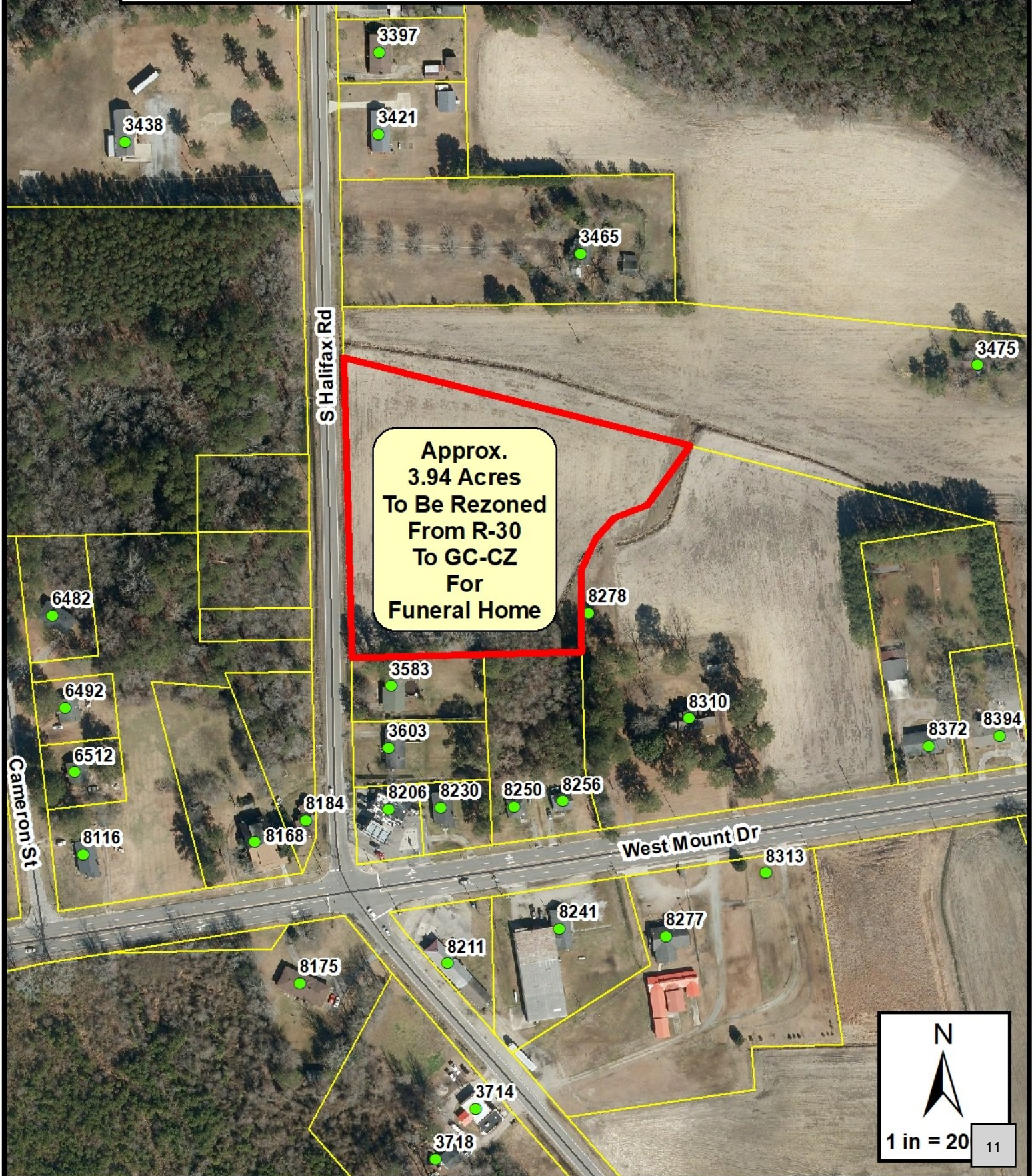
*I move that the Nash County Board of Commissioners adopt the statement of plan consistency and reasonableness below and **DENY** Conditional Rezoning Request CZ-221201 to rezone the subject property to GC-CZ (General Commercial Conditional Zone) for the development of a funeral home.*

Statement of Plan Consistency and Reasonableness:

Conditional Rezoning Request CZ-221201 is:

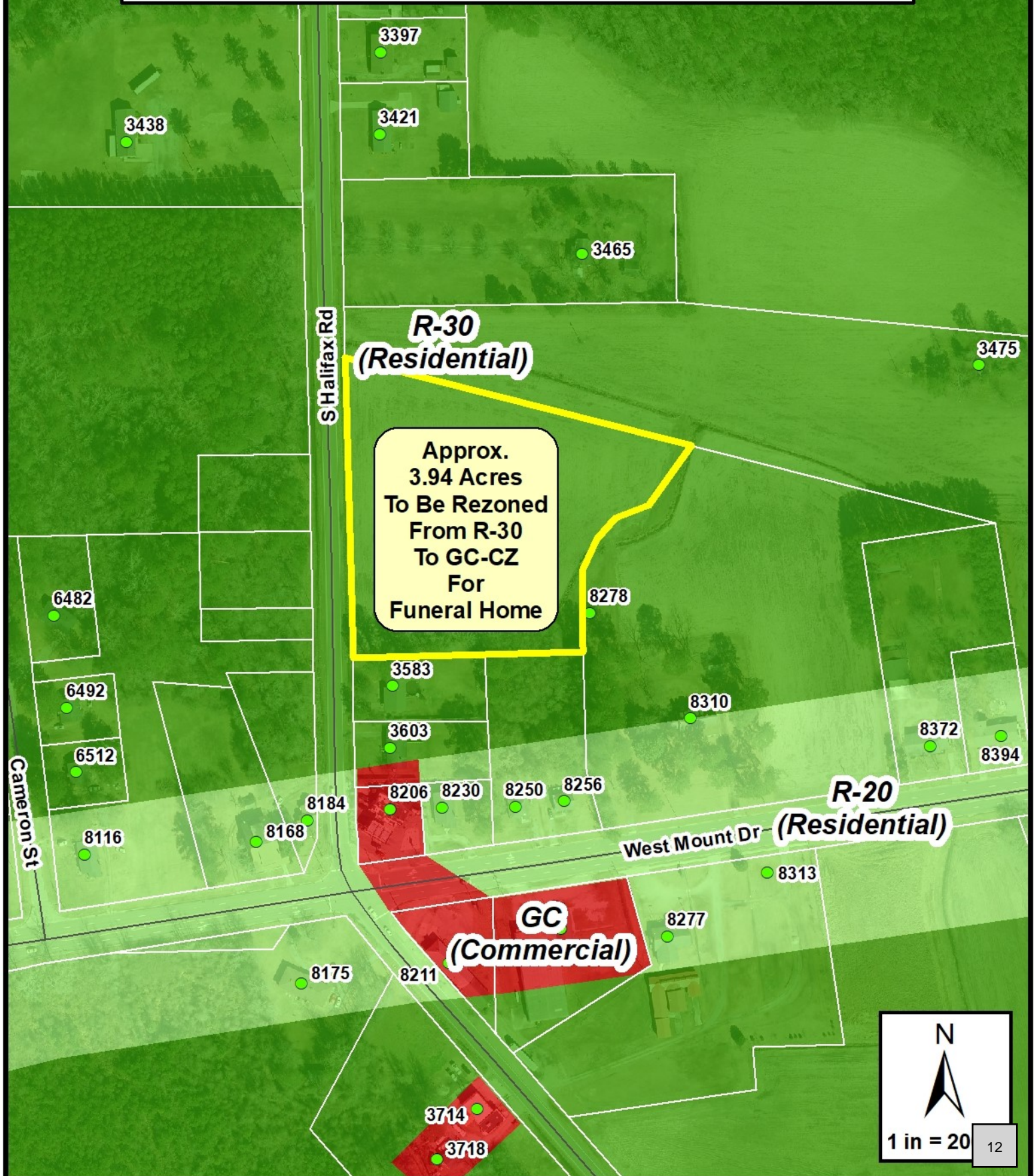
- (1) Consistent with the recommendations of the 2022 Nash County Comprehensive Land Use Plan for the establishment of a non-residential land use in this Residential / Agricultural Area because:
 - (a) The proposed commercial land use is limited in both size and scope by the submitted site plan and the recommended conditions of the rezoning request.
 - (b) The subject property has frontage along and direct access to S Halifax Road, a state-maintained secondary road.
 - (c) The subject property is located within ¼-mile of the intersection of S Halifax Road and West Mount Drive to the south, which has been intentionally designated by the plan as a Rural Commercial Area.
 - (d) The Rural Commercial Area extends to cover the southern portion of the subject property itself.
 - (e) The Rural Commercial Area includes other, already existing commercial land uses such as the convenience store at 8206 West Mount Dr, the Ramo's Pizza & Grill restaurant at 8211 West Mount Dr, the Drill & Fill Manufacturing operation at 8241 West Mount Dr, and the Ashley's Plumbing & Supplies business at 3714 S Halifax Rd.
 - (f) The proposed building and parking lot would be spatially separated from other, non-compatible land uses such as existing, dense residential development.;
BUT
 - (2) **Unreasonable "spot zoning" and/or not in the public interest because: (List specific reasons related to the request's proposed land use, site design, and/or its incompatibility with the adjacent and surrounding area.)**
-

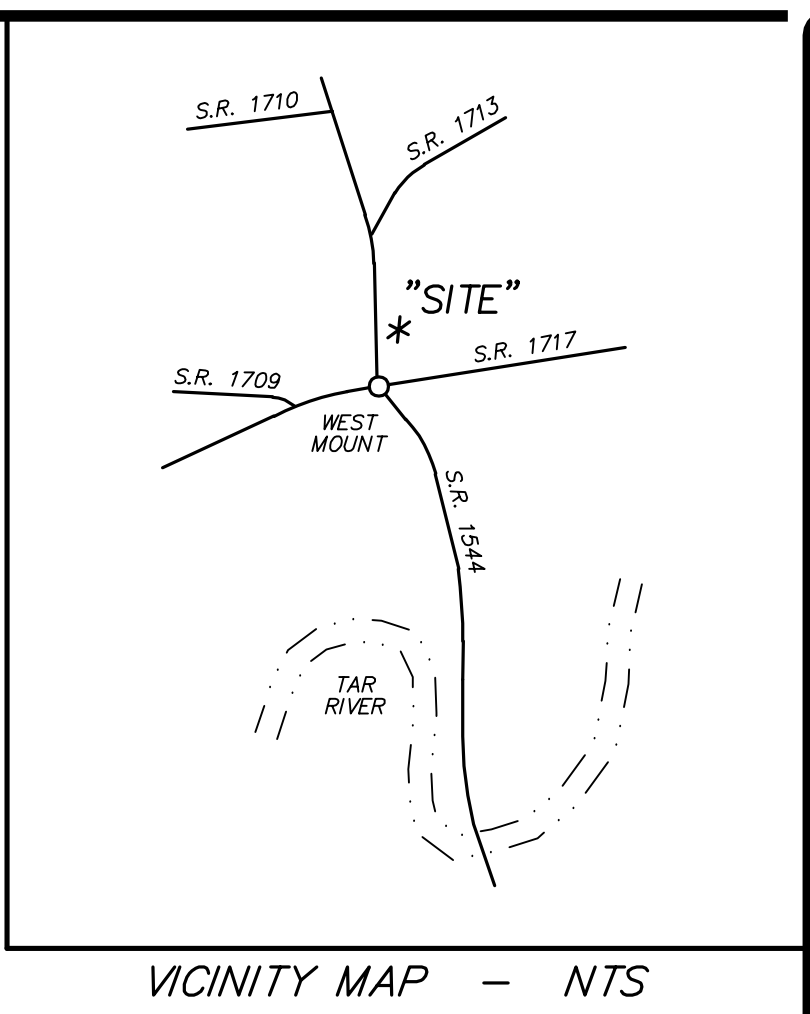
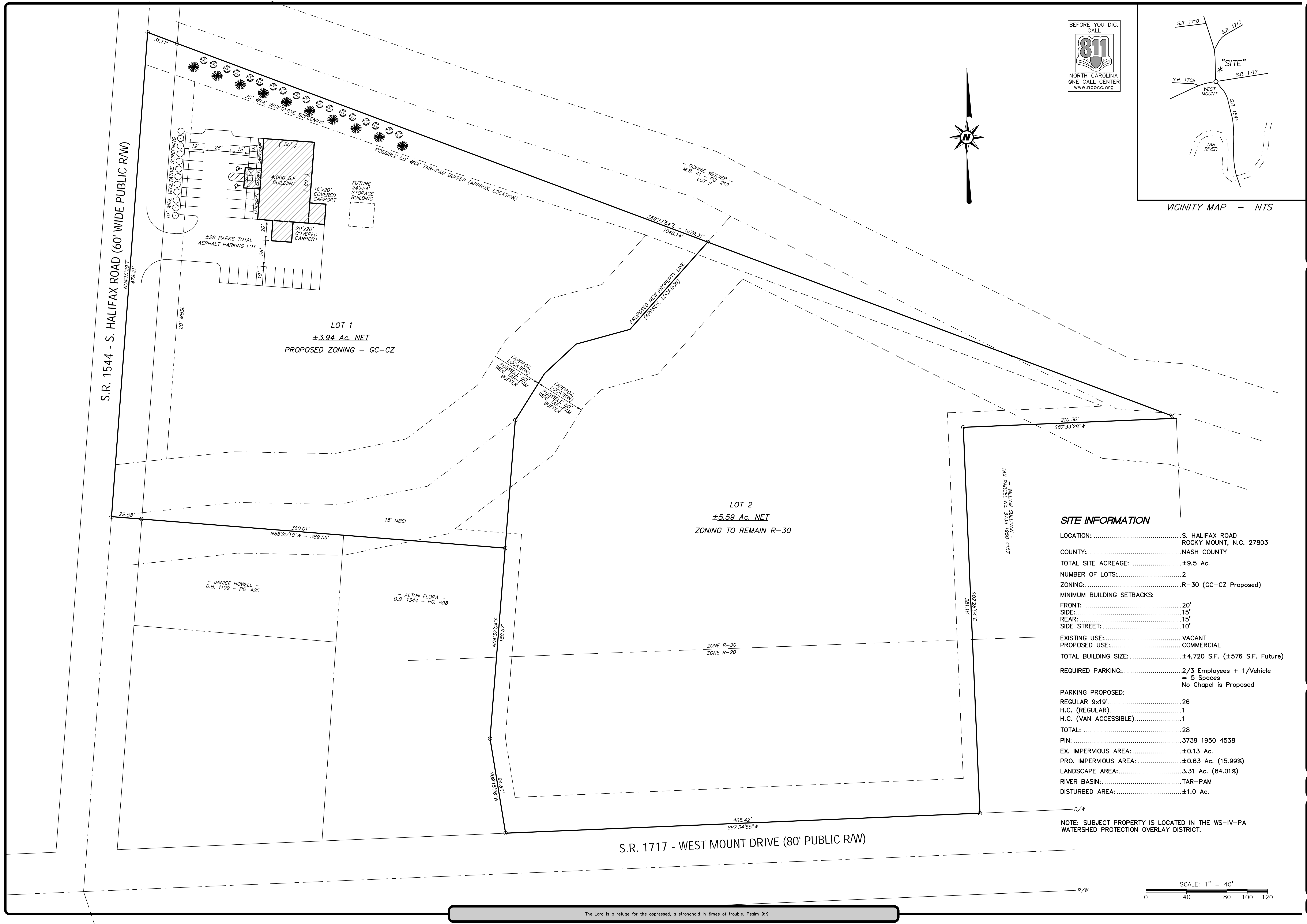
Conditional Rezoning Request CZ-221201 Property of Donnie S. Weaver & Ginger W. Robles Aerial Photograph



Conditional Rezoning Request CZ-221201
Property of Donnie S. Weaver & Ginger W. Robles
Zoning Map

Item 7.





SITE INFORMATION

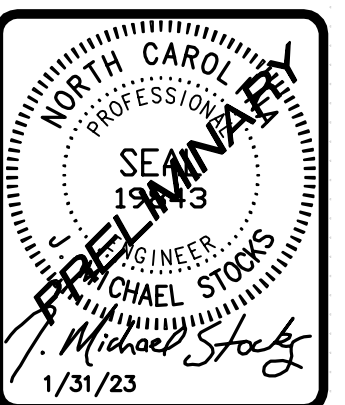
LOCATION:.....S. HALIFAX ROAD
ROCKY MOUNT, N.C. 27803
COUNTY:.....NASH COUNTY
TOTAL SITE ACREAGE:.....±9.5 Ac.
NUMBER OF LOTS:.....2
ZONING:.....R-30 (GC-CZ Proposed)
MINIMUM BUILDING SETBACKS:
FRONT:.....20'
SIDE:.....15'
REAR:.....15'
SIDE STREET:.....10'
EXISTING USE:.....VACANT
PROPOSED USE:.....COMMERCIAL
TOTAL BUILDING SIZE:.....±4,720 S.F. (±576 S.F. Future)
REQUIRED PARKING:.....2/3 Employees + 1/Vehicle
= 5 Spaces
No Chapel is Proposed
PARKING PROPOSED:
REGULAR 9x19'.....26
H.C. (REGULAR).....1
H.C. (VAN ACCESSIBLE).....1
TOTAL:.....28
PIN:.....3739 1950 4538
EX. IMPERVIOUS AREA:.....±0.13 Ac.
PRO. IMPERVIOUS AREA:.....±0.63 Ac. (15.99%)
LANDSCAPE AREA:.....3.31 Ac. (84.01%)
RIVER BASIN:.....TAR-PAM
DISTURBED AREA:.....±1.0 Ac.

NOTE: SUBJECT PROPERTY IS LOCATED IN THE WS-IV-PA WATERSHED PROTECTION OVERLAY DISTRICT.

STOCKS ENGINEERING
P.O. BOX 1108
801 EAST WASHINGTON STREET
NASHVILLE, N.C. 27856
PHONE: (252) 459-8196
WWW.STOCKSENGINEERING.COM

BLN-C-1874

DAVIS LITTLE FUNERAL HOME
NASH COUNTY, NORTH CAROLINA

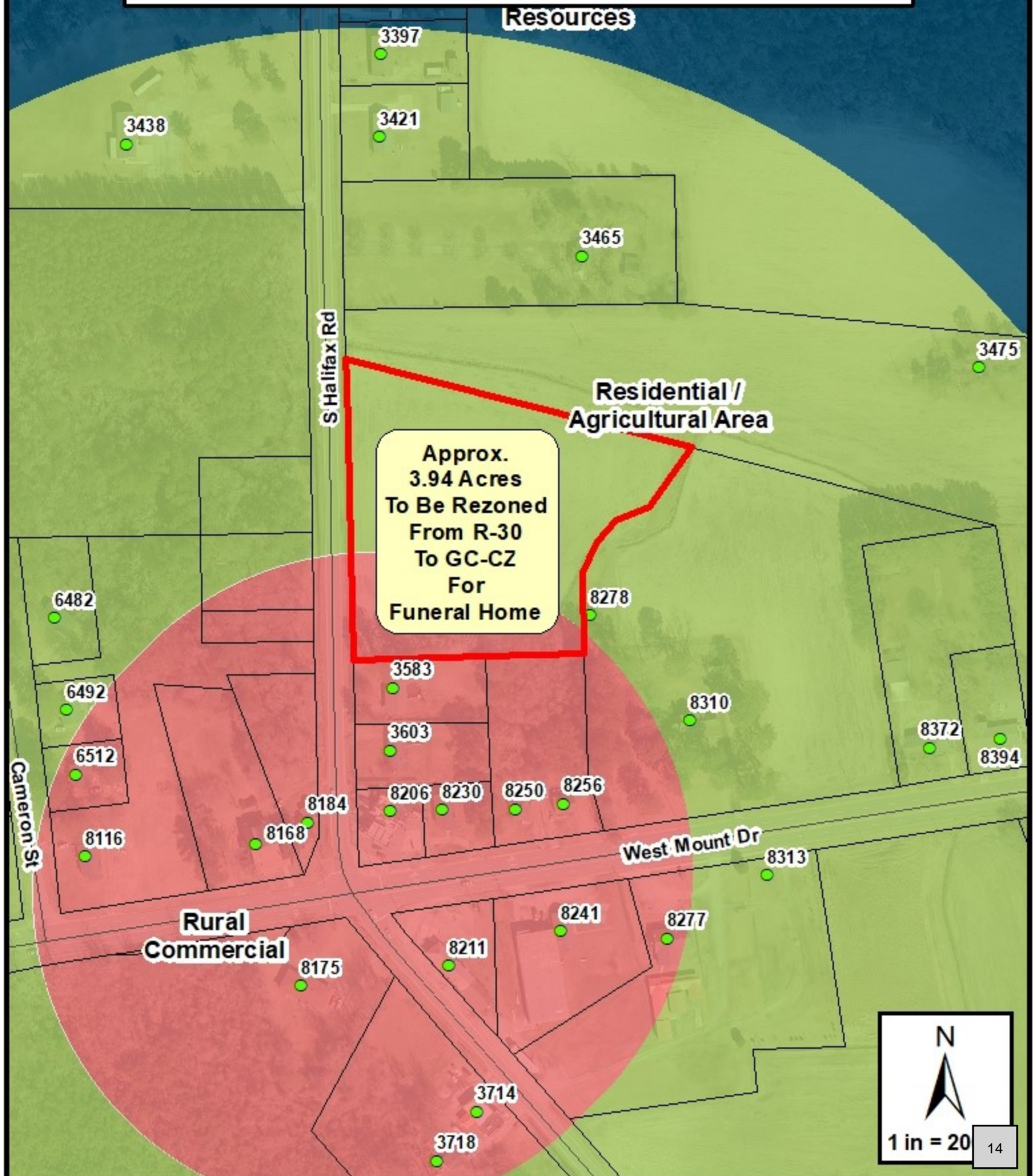


SKETCH PLAN

REVISIONS	
1/31/23	TRC COMMENTS
FILE NO.	2022-084
HORIZ. SCALE:	1" = 40'
VERT. SCALE:	NONE

CE-01

Conditional Rezoning Request CZ-221201
Property of Donnie S. Weaver & Ginger W. Robles
2022 Land Use Plan: Future Land Use Map



Nash County
Commissioner's Agenda Information Sheet
 Date: February 6, 2023

Page 1 of 5
 Attachments: 0

Item: Public Hearing on UDO Text Amendment Request A-221201:
 Off-Site Wastewater Systems for Multiple Lots / Structures

Initiated By: Adam Tyson, Planning Director

Actions Proposed: Hold a legislative public hearing, adopt a statement of plan consistency, and approve or deny the text amendment.

Notice of Public Hearing:

Published Notice: January 25, 2023 (The Enterprise)
 January 26, 2023 (The Nashville Graphic)
 January 26, 2023 & February 2, 2023 (The Rocky Mount Telegram)

Description of the Proposed Text Amendment:

The Nash County Unified Development Ordinance (UDO) already includes standards for off-site wastewater (or septic) systems that serve an individual lot or home. These systems are considered to be "off-site" because they are located on property often adjacent to, but distinctly separate from the building lot itself. The UDO does not currently address off-site wastewater systems intended to serve multiple (two or more) lots or homes.

Developer Thomas White, with the assistance of Stocks Engineering, is working to develop the Choplin Subdivision on S NC Highway 231. The sketch plan for this subdivision was previously approved by the Planning Board on December 20, 2021.

After investigating the specific soil conditions of the subject property, the developer is proposing the use of off-site wastewater systems for a portion of the residential development in order to make the most efficient use of the areas with suitable soil.

Mr. White has submitted UDO Text Amendment Request A-221201 in order to allow multiple residential lots to be served by an off-site wastewater system in accordance with the applicable requirements and standards of the North Carolina General Statutes and Administrative Code.

These off-site wastewater systems are regulated by the North Carolina On-site Wastewater Protection Branch and permitted by the local health department.

The homes served by these systems will typically still have individual septic tanks located on the building lots, but the wastewater is pumped to a shared septic drain field and repair area located on a separate property elsewhere within the subdivision that is either owned or otherwise controlled by the property owners association.

The tanks are connected to the drain field by supply lines that run along either the subdivision's interior road rights-of-way or easements established across privately-owned property within the subdivision.

These off-site wastewater systems must comply with state-wide technical standards and regulations administered by the North Carolina On-site Wastewater Protection Branch. They are typically designed by either a licensed professional engineer or a licensed soil scientist that has been specifically certified as an authorized on-site wastewater evaluator.

The developer is required to establish an off-site wastewater system agreement with the property owners association that outlines the ownership, the transfer of ownership, the maintenance and repair responsibility, and the funding for the system.

The property owners association must then establish separate operation and maintenance agreements with each individual landowner whose home will be served by the shared off-site wastewater system as well as an agreement with a qualified Operator in Responsible Charge (ORC) or, more commonly, with a private company that employs one or more ORCs who are required to operate and maintain all the system components located within common areas.

An ORC is required to inspect the off-site system at least once per year and to provide a monitoring report to the local environmental health department within thirty days of the inspection that includes their recorded observations, any incidences of malfunction, and the maintenance activities performed.

Proposed Text Amendment (Changes Highlighted):

**NASH COUNTY UNIFIED DEVELOPMENT ORDINANCE
ARTICLE X – SUBDIVISIONS: PROCEDURES AND STANDARDS
10-7 SUBDIVISION STANDARDS**

10-7.2 Lot Dimensions and Standards

(B) Minimum Building Area

Every lot shall have at least forty percent of its total area, or 3,000 square feet, whichever is less, of contiguous buildable area of a shape sufficient to hold a principal building. Said area shall lie at or be filled to an elevation at least one foot above the 100-year flood elevation. (Note: Article XII or Federal wetlands regulations will prohibit or restrict fill placement in certain locations.) If not supplied by public sewer, an area sufficient to support the initial septic system and repair shall be located on the same lot as the principal structure it serves unless the following criteria are met:

(1) Off-Site Wastewater System for an Individual Lot or Principal Structure

- (a) Off-site systems (including initial and repair) are located on contiguous property to the building site. "Contiguous property" includes any property abutting the building site and properties across the road or easement that would otherwise abut the property. In no case shall the distance of the off-site lot exceed 200' from any point of the building lot.
- (b) The off-site system(s) may be proposed by a soil scientist; however, Nash County Environmental Services shall perform a soil evaluation and determine the final design before preliminary plat approval.
- (c) Both the primary septic system and the repair area including piping, etc. shall be installed at 100% and approved prior to recordation of the final plat.
- (d) ~~An area three (3) times the size of the minimally recommended requirement by Nash County Environmental Services shall be set aside on the special purpose lot for the off-site system.~~
- (d) Off-site systems shall require an ORC (Operator in Responsible Charge) and shall be inspected and reported to Nash County Environmental Services twice/year.

(2) Off-Site Wastewater Systems for Multiple Lots or Principal Structures

Two or more lots or principal structures may be served by wastewater systems located on property under common ownership or control that is separate from the building lot(s), provided that the off-site wastewater systems satisfy all the applicable standards and requirements of N.C.G.S. 130A, Article 11 and 15A NCAC 18A .1900 and that the systems are permitted by the Nash County Health Department in consultation with the North Carolina On-site Wastewater Protection Branch as necessary.

Land Development Plan Consistency:

UDO Text Amendment Request A-221201 is consistent with the Nash County 2022 Comprehensive Land Use Plan, Section 7: Infrastructure & Utilities, Objective 5.2, which recommends the establishment of standards for private utility systems.

TRC Recommendation:

The Nash County Technical Review Committee (TRC) considered UDO Text Amendment Request A-221201 on December 13, 2022 and recommended **APPROVAL** of the request, based on the state-wide technical standards and regulations already established for off-site wastewater systems and the oversight provided by the ongoing monitoring requirements.

Planning Board Recommendation:

The Nash County Planning Board considered UDO Text Amendment Request A-221201 on January 17, 2023. Kevin Varnell with Stocks Engineering addressed the Board on behalf of the applicant in support of the request. No members of the public addressed the Board with regard to the request.

The Planning Board voted unanimously to recommend **APPROVAL** of the request and the suggested statement of plan consistency below.

Suggested Motion:

*I move that the Nash County Board of Commissioners adopt the statement of plan consistency below and **APPROVE or DENY (choose one)** UDO Text Amendment Request A-221201 to allow for off-site wastewater systems to serve multiple lots or principal structures.*

Statement of Plan Consistency:

UDO Text Amendment Request A-221201 is consistent with the Nash County 2022 Comprehensive Land Use Plan, Section 7: Infrastructure & Utilities, Objective 5.2, which recommends the establishment of standards for private utility systems.

Nash County
Commissioner's Agenda Information Sheet
Date: Monday, February 6, 2023

page 1 of 1
attachments: Yes

Item:	Approval of the Nash County Community Services Block Grant (CSBG) for Nash, Edgecombe, Wilson (N.E.W.) Community Action, Inc.
Initiated By:	Nichelle Cole, Executive Director Julius Moody, CSBG Program Director
Action Proposed:	Approve the CSBG Budget

Description:

Ms. Cole and Mr. Moody will present the Nash County Community Services Block Grant budget to the Board for approval.

Recommendation:

Approve the CSBG budget

North Carolina Department of Health and Human Services

Division of Social Services



Community Services Block Grant Program

Fiscal Year 2023-24 Application for Funding
Project Period July 1, 2023– June 30, 2024

Agency Information			
Agency:		Nash Edgecombe Wilson Community Action, Inc.	
Federal I.D.		56-0817561	
DUNS Number:		04-003-9000	
Administrative Office Address:		200 North Church Street, Rocky Mounty, NC 27804	
Mailing Address (include the 4-digit zip code extension):		P.O. Box 2346, Rocky Mounty, NC 27802-2346	
Telephone Number:		252-442-8081	
Fax Number:		252-442-9650	
Proposed Funding:	CSBG: \$619,065	Additional Resources: \$10,378,115	Agency Total Budget: \$10,997,180
Application Period:	Beginning: July 1, 2023	Ending: June 30, 2024	
Board Chairperson:		Cheryl Forbes	
Board Chairperson's Address: (where communications should be sent)		302 Tarboro St. W Wilson NC 27893	
Board Chairperson's Term of Office (enter beginning and end dates):		January 27, 2022-January 27, 2024	
Executive Director:		Nichelle Cole	
Executive Director Email Address:		ncole@needcaa.com	
Agency Fiscal Officer:		Pamela Small	
Fiscal Officer Email Address:		psmall@needcaa.com	
CSBG Program Director:		Julius Moody	
CSBG Program Director Email Address:		jmoody@needcaa.com	
Counties Served with CSBG funds:		Nash, Edgecombe and Wilson	
Agency Operational Fiscal Year:		November 1-October 31	

Background:

The Community Service Block Grant (CSBG) is a federal program administered by Nash Edgecombe Wilson Community Action Inc. Public Law requires the Community Action Agencies are govern by a Tri-Partite Board: a third elected officials, a third elected by low-income individuals and a third private members.

A total of \$619,065 will be utilized in Nash, Edgecombe and Wilson Counties for the general purposes of reducing the causes, conditions and effects of poverty, and for the promotion of social and economic opportunities for residents with low income.

Allocations are formulated by the Office of Economic Opportunity (OEO) and based on the counties most recent Small Area Income and Poverty Estimates (SAIPE) of the U.S. Census Bureau.

The allocation provided by OEO, for the 2023-2024 Fiscal year based of the SAIPE is as follows:

Community Action Agency	County	Poor By County SAIPE	County Allocation
Nash Edgecombe Wilson Community Action, Inc.	Nash	13,775	\$199,369
	Edgecombe	12,004	\$173,737
	Wilson	16,994	\$245,959
Total			\$619,065

Budget

CSBG funds, totaling \$619,065 will be used to provide a variety of services to low-income residents in Edgecombe, Nash and Wilson counties. The agency has allocated \$197,650.00 (31%), to directly support residents working to achieve self-sufficiency outcomes. Funds will be spent on rent assistance, education and training programs, employment supports (i.e. uniforms and tools for employment), emergency assistance to residents who are senior citizens on a fixed income, homeless, facing eviction or a utility payment. These services will be provided by a Division Director part-time administrative position and three County Coordinator or Case Managers.

CSBG's Program Mission Statement

Create conditions whereby low-income, residents have the opportunity to obtain and maintain self-sufficiency.

Program's Objective

Provide comprehensive services (case management, direct assistance, skills development, and employment assistance) to 100 low-income participants

Needs Identified

Nash Edgecombe Wilson Community Action Board approved the 2022 Community Needs Assessment, which aimed to identify strengths, challenges, and barriers to self-sufficiency of those living in poverty in the three counties. Using focus groups and surveys to collect data, similar needs rose to the top, but these same needs were exacerbated because of COVID-19 and its impact on our communities. The Assessment has guided the agency's decision on what to focus on and how to implement results for each area. The top three needs were Lack of Safe and Affordable Housing, Employment with Job Security and Affordable Child Care for infants-preschool. One other need was discovered, that didn't make the Community Needs Assessment but meet our internal data as we received clients and calls daily from Senior Citizens, living on a fixed income and due to inflation are struggling to buy groceries and some utility bills. Throughout the program year, the agency will continue to use this data to make important decisions regarding quality improvements to enhance program implementation to better serve Nash, Edgecombe and Wilson counties.

As a result of the recommendations found in the Community Needs Assessment (Attachment 1) the following needs have been identified:

1. Families/Individuals lack Safe and Affordable Housing
2. Families/Individuals lack support needed to secure Employment with Job Security.
3. Families/individuals lack affordable Child Care for infants-preschool.
4. Senior Citizens obstacles because of the nation's inflation and their fixed income

The Community Action Plan presented last year addressed the services, and outcomes, for the top three needs and currently reporting the following for the agency's One-Year Work Plan for FY 2021-2022. Below you will see results of the agency's outcomes from last Fiscal year (21-22)

Table 1 Outcome Measures for Project 1 (enter project name)		Final Outcomes (note: program year ends June 30, 2023)
Measure	Expected to Achieve the Outcome in Reporting Period (Target)	
The number of participant families served.	90	178
The number of low-income participant families rising above the poverty level.	20	64
The number of participant families obtaining employment.	30	80
The number of participant families who are employed and obtain better employment.	30	32
The number of jobs with medical benefits obtained.	15	9

The number of participant families completing education/training programs.	30	35
The number of participant families securing standard housing.	60	71
The number of participant families provided emergency assistance.	60	117
The number of participant families provided employment supports.	90	28
The number of participant families provided educational supports.	20	34

The Community Action Plan will address the services, outcomes, and outcome indicators for the top three needs and propose the following Two-Year Work Plan for FY 2023-2024:

Table 1 Outcome Measures for Project 1 (enter project name)	
Measure	Expected to Achieve the Outcome in Reporting Period (Target)
The number of participant families served.	95
The number of low-income participant families rising above the poverty level.	25
The number of participant families obtaining employment.	35
The number of participant families who are employed and obtain better employment.	35
The number of jobs with medical benefits obtained.	15
The number of participant families completing education/training programs.	35
The number of participant families securing standard housing.	60
The number of participant families provided emergency assistance.	50
The number of participant families provided employment supports.	95

The number of participant families provided educational supports.	25
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**Community Services Block Grant [CSBG]
Documentation of Submission to County Commissioners**

Background: The North Carolina Administrative Code [10A NCAC 97C.0111 (b)(1)(A)] requires that each CSBG grant recipient submit its Community Anti-Poverty Plan [grant application] to each County Commissioner Board that it serves.

Instructions: This form is to be completed and notarized by the Clerk to the Board.

Agency Name: _____

County: _____

Date of Application Submission: _____

[Note: This application should be submitted to the County Commissioners at least thirty [30] days prior to application submission to the Office of Economic Opportunity [OEO]. The grant application is due to OEO **January 15, 2021**.

Clerk to the Board should initial all items below.

_____ The agency submitted a complete grant application for Commissioner review.

_____ The Clerk to the Board will be responsible for assuring that the application is distributed to the Commissioners.

_____ Commissioners' comments provided those to the agency. (If applicable)

Clerk to the Board

Date

Notary

Date

Nash County
Commissioner's Agenda Information Sheet
Date: February 6, 2023

page 1 of 1
Attachments: No

Item:	2024 Revaluation Project - Vendor Update
Initiated By:	Doris Sumner, Tax Administrator
Action Proposed:	Information Only

Description:

Gary Piner of Piner Appraisal, Inc. will provide the Board with a brief update on the revaluation project.

Nash County
Commissioner's Agenda Information Sheet
Date: February 6, 2023

page 1 of 1

Item:	Monthly Report
Initiated By:	Doris Sumner, Tax Administrator
Action Proposed:	Information only

Description:

In keeping with G.S. 105-360(7), the tax collector will be providing a monthly report showing the amount of taxes collected and efforts being made to collect taxes. This report is designed to keep the board current on activities in the tax collector's office. The report is for your information only and does not require approval. It is recommended that you accept the report so that it will be noted in the minutes.



MONTHLY REPORT OF TAX COLLECTOR

Among the duties of the Tax Collector is:

G.S. 105 – 350 (7) to submit to the governing body at each of its regular meetings a report of the amount he has collected on each year's taxes with which he is charged, the amount remaining uncollected and the steps he is taking to encourage or enforce payment of uncollected taxes.

STEPS BEING TAKEN TO COLLECT:

All legal enforcement procedures prescribed by law including garnishment, levy attachment to bank account, certifying to other counties and foreclosure of real estate.

MONTH OF DECEMBER 2022 YEAR TO DATE COMMISSIONERS REPORT

NASH COUNTY TAX DEPARTMENT

TAX YEAR 2021

NASH COUNTY

COLLECTED JULY 1, 2021 - DECEMBER 31, 2021

TOTAL LEVY=BEG REC+YTD LEVY+YTD ADJ-YTD REL-YTD DISC/WO

BEGINNING REC	
YTD LEVY & PENALTY	\$ 48,151,717.39
YTD ADJUSTMENTS	\$ 3,516.70
(YTD RELEASES)	\$ (351,358.68)
(YTD DISC/WO)	\$ -
T & TT LEVY	\$ 3,710,067.18
TOTAL LEVY	\$ 51,513,942.59

TOTAL COLLECTIONS = YTD PAYMENTS - YTD REFUNDS

YTD PAYMENTS	\$ 34,669,798.82
(YTD REFUNDS)	\$ (14,505.58)
T & TT COLLECTIONS	\$ 3,710,067.18
TOTAL COLLECTIONS	\$ 38,365,360.42

YTD RECEIVABLES = TOTAL LEVY - TOTAL COLLECTIONS

TOTAL LEVY	\$ 51,513,942.59
(TOTAL COLLECTIONS)	\$ (38,365,360.42)
YTD RECEIVABLES	\$ 13,148,582.17

COLLECTIONS PERCENTAGE= TOTAL COLLECTIONS DIVIDED BY

TOTAL LEVY 74.48%

TAX YEAR 2022 ONLY

NASH COUNTY

COLLECTED JULY 1, 2022 - DECEMBER 31, 2022

TOTAL LEVY=BEG REC+YTD LEVY+YTD ADJ-YTD REL-YTD DISC/WO

BEGINNING REC	\$ -
YTD LEVY & PENALTY	\$ 49,816,399.19
YTD ADJUSTMENTS	\$ (293.50)
(YTD RELEASES)	\$ (80,446.24)
(YTD DISC/WO)	
T & TT LEVY	\$ 3,987,500.93
TOTAL LEVY	\$ 53,723,160.38

TOTAL COLLECTIONS = YTD PAYMENTS - YTD REFUNDS

YTD PAYMENTS	\$ 39,976,691.87
(YTD REFUNDS)	\$ (28,606.57)
T & TT COLLECTIONS	\$ 3,987,500.93
TOTAL COLLECTIONS	\$ 43,935,586.23

YTD RECEIVABLES = TOTAL LEVY - TOTAL COLLECTIONS

TOTAL LEVY	\$ 53,723,160.38
(TOTAL COLLECTIONS)	\$ (43,935,586.23)
YTD RECEIVABLES	\$ 9,787,574.15

COLLECTIONS PERCENTAGE= TOTAL COLLECTIONS DIVIDED BY

TOTAL LEVY 81.78%

MONTH OF DECEMBER 2022 YEAR TO DATE COMMISSIONERS REPORT

NASH COUNTY TAX DEPARTMENT

NASH COUNTY PRIOR YEARS

COLLECTED JULY 1, 2021 - DECEMBER 31, 2021

TOTAL LEVY=BEG REC+YTD LEVY+YTD ADJ-YTD REL-YTD DISC/WO

BEGINNING REC	\$ 2,527,128.96
YTD LEVY & PENALTY	
YTD ADJUSTMENTS	
(YTD RELEASES)	\$ (143.95)
(YTD DISC/WO)	
TOTAL LEVY	\$ 2,526,985.01

TOTAL COLLECTIONS = YTD PAYMENTS - YTD REFUNDS

YTD PAYMENTS	\$ 278,206.48
(YTD REFUNDS)	\$ (3,191.63)

TOTAL COLLECTIONS **\$ 275,014.85**

YTD RECEIVABLES = TOTAL LEVY - TOTAL COLLECTIONS

TOTAL LEVY	\$ 2,526,985.01
(TOTAL COLLECTIONS)	\$ (275,014.85)
YTD RECEIVABLES	\$ 2,251,970.16

**COLLECTIONS PERCENTAGE= TOTAL COLLECTIONS DIVIDED BY
TOTAL LEVY** **10.88%**

NASH COUNTY PRIOR YEARS

COLLECTED JULY 1, 2022 - DECEMBER 31, 2022

TOTAL LEVY=BEG REC+YTD LEVY+YTD ADJ-YTD REL-YTD DISC/WO

BEGINNING REC	\$ 2,352,091.07
YTD LEVY & PENALTY	\$ 16,664.18
YTD ADJUSTMENTS	\$ (10,562.21)
(YTD RELEASES)	\$ (401.72)
(YTD DISC/WO)	
TOTAL LEVY	\$ 2,357,791.32

TOTAL COLLECTIONS = YTD PAYMENTS - YTD REFUNDS

YTD PAYMENTS	\$ 312,177.01
(YTD REFUNDS)	\$ (4,592.32)

TOTAL COLLECTIONS **\$ 307,584.69**

YTD RECEIVABLES = TOTAL LEVY - TOTAL COLLECTIONS

TOTAL LEVY	\$ 2,357,791.32
TOTAL COLLECTIONS	\$ (307,584.69)
YTD RECEIVABLES	\$ 2,050,206.63

**COLLECTIONS PERCENTAGE= TOTAL COLLECTIONS DIVIDED BY
TOTAL LEVY** **13.05%**

MONTH OF DECEMBER 2022 YEAR TO DATE COMMISSIONERS REPORT

NASH COUNTY TAX DEPARTMENT

NASH COUNTY ALL YEARS

COLLECTED JULY 1, 2021 - DECEMBER 31, 2021

TOTAL LEVY=BEG REC+YTD LEVY+YTD ADJ-YTD REL-YTD DISC/WO

BEGINNING REC	\$ 2,527,128.96
YTD LEVY & PENALTY	\$ 48,151,717.39
YTD ADJUSTMENTS	\$ 3,516.70
(YTD RELEASES)	\$ (351,502.63)
(YTD DISC/WO)	\$ -
T & TT LEVY	\$ 3,710,067.18
TOTAL LEVY	\$ 54,040,927.60

TOTAL COLLECTIONS = YTD PAYMENTS - YTD REFUNDS

YTD PAYMENTS	\$ 34,948,005.30
(YTD REFUNDS)	\$ (17,697.21)
T & TT COLLECTIONS	\$ 3,710,067.18
TOTAL COLLECTIONS	\$ 38,640,375.27

YTD RECEIVABLES = TOTAL LEVY - TOTAL COLLECTIONS

TOTAL LEVY	\$ 54,040,927.60
TOTAL COLLECTIONS	\$ (38,640,375.27)
YTD RECEIVABLES	\$ 15,400,552.33

COLLECTION RATE **71.51%**

THIS FIGURE DOES NOT INCLUDE \$77658.60 COLLECTED IN INTEREST

NASH COUNTY ALL YEARS

COLLECTED JULY 1, 2022 - DECEMBER 31, 2022

TOTAL LEVY=BEG REC+YTD LEVY+YTD ADJ-YTD REL-YTD DISC/WO

BEGINNING REC	\$ 2,352,091.07
YTD LEVY & PENALTY	\$ 49,833,063.37
YTD ADJUSTMENTS	\$ (10,855.71)
(YTD RELEASES)	\$ (80,847.96)
(YTD DISC/WO)	
T & TT LEVY	\$ 3,987,500.93
TOTAL LEVY	\$ 56,080,951.70

TOTAL COLLECTIONS = YTD PAYMENTS - YTD REFUNDS

YTD PAYMENTS	\$ 40,288,868.88
YTD REFUNDS	\$ (33,198.89)
T & TT COLLECTIONS	\$ 3,987,500.93
TOTAL COLLECTIONS	\$ 44,243,170.92

YTD RECEIVABLES = TOTAL LEVY - TOTAL COLLECTIONS

TOTAL LEVY	\$ 56,080,951.70
TOTAL COLLECTIONS	\$ (44,243,170.92)
YTD RECEIVABLES	\$ 11,837,780.78

COLLECTION RATE **78.89%**

THIS FIGURE DOES NOT INCLUDE \$90078.81 COLLECTED IN INTEREST

MONTH OF DECEMBER 2022 YEAR TO DATE COMMISSIONERS REPORT

NASH COUNTY TAX DEPARTMENT

**2021 NASH COUNTY
REAL ESTATE ONLY
COLLECTED JULY 1, 2021 - DECEMBER 31, 2021**

TOTAL LEVY=BEG REC+YTD LEVY+YTD ADJ-YTD REL-YTD DISC/WO

BEGINNING REC	
YTD LEVY & PENALTY	\$ 43,761,832.50
YTD ADJUSTMENTS	\$ 3,435.71
(YTD RELEASES)	\$ (342,857.64)
(YTD DISC/WO)	\$ -
TOTAL LEVY	\$ 43,422,410.57

TOTAL COLLECTIONS = YTD PAYMENTS - YTD REFUNDS

YTD PAYMENTS	\$ 32,332,054.60
(YTD REFUNDS)	\$ (9,312.11)

TOTAL COLLECTIONS \$ 32,322,742.49

YTD RECEIVABLES = TOTAL LEVY - TOTAL COLLECTIONS

TOTAL LEVY	\$ 43,422,410.57
(TOTAL COLLECTIONS)	\$ (32,322,742.49)
YTD RECEIVABLES	\$ 11,099,668.08

**COLLECTIONS PERCENTAGE= TOTAL COLLECTIONS DIVIDED BY
TOTAL LEVY 74.44%**

**2022 NASH COUNTY
REAL ESTATE ONLY
COLLECTED JULY 1, 2022 - DECEMBER 31, 2022**

TOTAL LEVY=BEG REC+YTD LEVY+YTD ADJ-YTD REL-YTD DISC/WO

BEGINNING REC	
YTD LEVY & PENALTY	\$ 45,018,634.87
YTD ADJUSTMENTS	\$ (3,190.21)
(YTD RELEASES)	\$ (19,427.98)
YTD DISC/WO)	
TOTAL LEVY	\$ 44,996,016.68

TOTAL COLLECTIONS = YTD PAYMENTS - YTD REFUNDS

YTD PAYMENTS	\$ 37,196,353.94
(YTD REFUNDS)	\$ (27,961.52)

TOTAL COLLECTIONS \$ 37,168,392.42

YTD RECEIVABLES = TOTAL LEVY - TOTAL COLLECTIONS

TOTAL LEVY	\$ 44,996,016.68
(TOTAL COLLECTIONS)	\$ (37,168,392.42)
YTD RECEIVABLES	\$ 7,827,624.26

**COLLECTIONS PERCENTAGE= TOTAL COLLECTIONS DIVIDED BY
TOTAL LEVY 82.60%**

MONTH OF DECEMBER 2022 YEAR TO DATE COMMISSIONERS REPORT

NASH COUNTY TAX DEPARTMENT

2021 NASH COUNTY PERSONAL PROPERTY ONLY COLLECTED JULY 1, 2021 - DECEMBER 31, 2021

TOTAL LEVY=BEG REC+YTD LEVY+YTD ADJ-YTD REL-YTD DISC/WO

BEGINNING REC		
YTD LEVY & PENALTY	\$	4,389,884.89
YTD ADJUSTMENTS	\$	80.99
(YTD RELEASES)	\$	(8,501.04)
(YTD DISC/WO)	\$	-
TOTAL LEVY	\$	4,381,464.84

TOTAL COLLECTIONS = YTD PAYMENTS - YTD REFUNDS

YTD PAYMENTS	\$	2,337,744.22
(YTD REFUNDS)	\$	(5,193.47)

TOTAL COLLECTIONS **\$** **2,332,550.75**

YTD RECEIVABLES = TOTAL LEVY - TOTAL COLLECTIONS

TOTAL LEVY	\$	4,381,464.84
(TOTAL COLLECTIONS)	\$	(2,332,550.75)
YTD RECEIVABLES	\$	2,048,914.09

**COLLECTIONS PERCENTAGE= TOTAL COLLECTIONS DIVIDED BY
TOTAL LEVY** **53.24%**

2022 NASH COUNTY PERSONAL PROPERTY ONLY COLLECTED JULY 1, 2022 - DECEMBER 31, 2022

TOTAL LEVY=BEG REC+YTD LEVY+YTD ADJ-YTD REL-YTD DISC/WO

BEGINNING REC		
YTD LEVY & PENALTY	\$	4,797,764.32
YTD ADJUSTMENTS	\$	2,896.71
(YTD RELEASES)	\$	(61,018.26)
YTD DISC/WO)		
TOTAL LEVY	\$	4,739,642.77

TOTAL COLLECTIONS = YTD PAYMENTS - YTD REFUNDS

YTD PAYMENTS	\$	2,780,337.93
(YTD REFUNDS)	\$	(645.05)

TOTAL COLLECTIONS **\$** **2,779,692.88**

YTD RECEIVABLES = TOTAL LEVY - TOTAL COLLECTIONS

TOTAL LEVY	\$	4,739,642.77
(TOTAL COLLECTIONS)	\$	(2,779,692.88)
YTD RECEIVABLES	\$	1,959,949.89

**COLLECTIONS PERCENTAGE= TOTAL COLLECTIONS DIVIDED BY
TOTAL LEVY** **58.65%**

MONTH OF DECEMBER 2022 YEAR TO DATE COMMISSIONERS REPORT
NASH COUNTY TAX DEPARTMENT

2021 NASH COUNTY ONLY
MOTOR VEHICLES ONLY

COLLECTED JULY 1, 2021- DECEMBER 31, 2021

TOTAL LEVY=BEG REC+YTD LEVY+YTD ADJ-YTD REL-YTD DISC/WO

BEGINNING REC

YTD LEVY & PENALTY

YTD ADJUSTMENTS	\$	-
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(YTD RELEASES)	\$	-
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(YTD DISC/WO)

T & TT LEVY	\$ 3,710,067.18
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TOTAL LEVY	\$ 3,710,067.18
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TOTAL COLLECTIONS = YTD PAYMENTS - YTD REFUNDS

YTD PAYMENTS

(YTD REFUNDS)

T & TT COLLECTIONS	\$ 3,710,067.18
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TOTAL COLLECTIONS	\$ 3,710,067.18
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YTD RECEIVABLES = TOTAL LEVY - TOTAL COLLECTIONS

TOTAL LEVY	\$ 3,710,067.18
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(TOTAL COLLECTIONS) \$ (3,710,067.18)

YTD RECEIVABLES	\$	-
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COLLECTIONS PERCENTAGE= TOTAL COLLECTIONS DIVIDED BY

TOTAL LEVY	100.00%
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2022 NASH COUNTY ONLY
MOTOR VEHICLES ONLY

COLLECTED JULY 1, 2022 - DECEMBER 31, 2022

TOTAL LEVY=BEG REC+YTD LEVY+YTD ADJ-YTD REL-YTD DISC/WO

BEGINNING REC

YTD LEVY & PENALTY

YTD ADJUSTMENTS

(YTD RELEASES)

YTD DISC/WO)

T & TT LEVY	\$ 3,987,500.93
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TOTAL	\$ 3,987,500.93
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TOTAL COLLECTIONS = YTD PAYMENTS - YTD REFUNDS

YTD PAYMENTS

(YTD REFUNDS)

T & TT COLLECTIONS	\$	3,987,500.93
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TOTAL COLLECTIONS	\$ 3,987,500.93
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YTD RECEIVABLES = TOTAL LEVY - TOTAL COLLECTIONS

TOTAL LEVY	\$ 3,987,500.93
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(TOTAL COLLECTIONS)	\$ (3,987,500.93)
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YTD RECEIVEABLES

COLLECTIONS PERCENTAGE= TOTAL COLLECTIONS DIVIDED BY

TOTAL LEVY	100.00%
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Nash County
Commissioner's Agenda Information Sheet
Date: February 6, 2023

page 1 of 1
Attachments: Yes

Item:	Refund Requests
Initiated By:	Doris Sumner, Tax Administrator
Action Proposed:	Approve as submitted

Description:

In compliance with North Carolina General Statutes Article 27, 105-381 the Tax Collector will submit to the governing body for their approval a list of any tax refunds after legitimacy of the refund has been established.

REFUND REQUESTS

February 6, 2023

1. Abernathy Farms LLC	SWF 2021	\$125.00
3362 South NC 581		
Spring Hope, NC 27882	TOTAL	\$125.00

Parcel 009621 incorrectly charged a solid waste fee for tax year 2021.
House has no meter.

2. Abernathy Farms LLC	SWF 2021	\$125.00
3362 South NC 581		
Spring Hope, NC 27882	TOTAL	\$125.00

Parcel 004799 incorrectly charged a solid waste fee for tax year 2021.
House has no meter.

3. Three MR LTD Partnership	SWF 2022	\$ 125.00
2687 Old Bailey Hwy	SWF 2021	<u>\$ 125.00</u>
Nashville, NC 27856	TOTAL	\$ 250.00

Parcel 002869 incorrectly charged a solid waste fee for two years. No house
on property.

4. Three MR LTD Partnership	SWF 2022	\$ 125.00
2687 Old Bailey Hwy	SWF 2021	<u>\$ 125.00</u>
Nashville, NC 27856	TOTAL	\$ 250.00

Parcel 002992 incorrectly charged a solid waste fee for two years. House
has no meter per Health Department.

Nash County
Commissioner's Agenda Information Sheet
Date: Monday, February 6, 2023

page 1 of 1
Attachments: No

Item:	Report of Unpaid Taxes & Tax Lien Advertising
Initiated By:	Doris Sumner, Tax Administrator
Action Proposed:	Approve the report of the Tax Collector on unpaid 2022 taxes that are liens on real property. Order the Tax Collector to advertise 2022 taxes that are liens on property at least once between March 1 and June 30, 2023

Description:

GS 105-369 requires that the Tax Collector on the first Monday in February of each year, report to the governing body the total amount of unpaid taxes for the current fiscal year that are liens on real property. In accordance with that statute, the total amount of unpaid taxes for 2022 as of January 31, 2023 will be reported at the Board meeting. A list of these unpaid taxes will be on file in the Tax Collector's Office.

GS 106-369 also requires that the governing body order the Tax Collector to advertise these tax liens. Advertisement must be made at least one time between March 1 and June 30.



February 6, 2023
Memorandum

To: Nash County Board of Commissioners
From: Doris Sumner, Tax Administrator

Subject: Report of unpaid taxes and tax lien advertising

GS 105-369 requires that the Tax Collector in February of each year, report to the governing body the total amounts of unpaid taxes for the current fiscal year that are liens on real property. In accordance with that statute, the total amount of unpaid taxes for 2022 as of January 31, 2023 is \$2,097,884.92. This figure does not include any interest. A list of these unpaid taxes is on file in the Tax Collector's office.

GS 105-369 also requires that the governing body order the Tax Collector to advertise these tax liens. Advertisement must be made at least one time between March 1 and June 30.

Action Recommended

1. Approve the report of the Tax Collector on unpaid 2022 taxes that are liens on real property.
2. Order the Tax Collector to advertise 2022 taxes that are liens on real property at least once in the newspaper between March 1 and June 30.

Nash County
Commissioner's Agenda Information Sheet
Date: February 6, 2023

Page 1 of 2
Attachments: Yes

Item: Abandoned Manufactured Homes
Initiated By: Donna Wood, Finance Director
Action Proposed: Adopt Closeout Project Ordinance

Description:

Nash County was awarded \$27,000 from the NC Department of Environmental Quality for the demolition, disposal and recycling of abandoned and dilapidated manufactured homes. The grant covered up to \$1,500 for single-wide manufactured homes and up to \$2,500 for double-wide manufactured homes. For bids that exceeded the grant coverage, owners and local funds paid the overage. Nash County had a total of 17 manufactured homes disposed and recycled through this program.

Recommendation: Adopt Project Closeout

Attachment: Closeout Project Ordinance

**NASH COUNTY
2021 ABANDONED MANUFACTURED HOME GRANT
CLOSEOUT 2021 AMH GRANT PROJECT ORDINANCE**

Be it ordained by the Nash County Board of Commissioners that, pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following Grant Project Ordinance is hereby closed:

Section 1. The project authorized was the Abandoned Manufactured Home Grant Program described in the work statement contained in Contract Number CW19648 between the County of Nash and the North Carolina Department of Environment and Natural Resources. This project was more familiarly known as the Abandoned Manufactured Home (AMH) Grant.

Section 2. The officers of this unit have executed the grant project within the terms of the grant documents, the rules and regulations of the North Carolina Department of Environment and Natural Resources and the budget contained herein.

Section 3. The following revenues were received to complete this project:

		Amended	Closeout
069-0600-450050	Abandoned Manufactured Housing Grant	\$27,000	\$27,000
069-0600-455475	Client Contribution	\$6,140	\$6,140
069-0600-498010	Transfer from General Fund	\$2,380	\$2,380
	Total Revenue	\$35,520	\$35,520

Section 4. The following amounts were expended for the project:

069-4920-535800	Removal of Abandoned Manufactured Homes	\$27,000	\$35,520
	Total Revenue	\$27,000	\$35,520

Section 5. The Finance Officer was directed to maintain within the Grant Project Fund sufficient specific detailed accounting records to provide the accounting to the grantor agency required by the Grant Agreement and Federal and State regulations.

Section 6. Funds were requisitioned periodically from the State after submission of documentation to the County. Disbursement of funds were made by the County upon actual receipt of invoices from the vendors. Compliance with all federal and state procurement regulations was required.

Section 7. The Finance Officer reported periodically on the financial status of each project element in Section 4 and on the total grant revenues received or claimed.

Section 8. The Budget Officer was directed to include a detailed analysis of past and future costs and revenues on this grant project ordinance during every budget submission made to this Board.

Section 9. Copies of this Grant Project Ordinance shall be made available to the Budget Officer and the Finance Officer for direction to closeout this project.

Adopted this 6th day of February 2023.

ATTEST:

Janice Evans, Clerk to the Board

Robbie B. Davis, Chairman
Nash County Board of Commissioners

Item: Budget Amendments

Initiated By: Donna Wood, Finance Director

Action Proposed: Approval Requested

The following budget amendments are presented for the Board's consideration for Fiscal Year 2022-2023:

1) Health Department

This budget amendment is to budget additional state funds to purchase medical supplies for family planning services and to enhance tuberculosis disease screening and treatment. No County funds are required.

	Revenue:		
010-0211-451831	Tuberculosis	495	Incr
010-0211-451231	Family Planning	1,791	Incr
	Expenditure:		
010-5180-526000	Supplies	495	Incr
010-5213-526000	Supplies	1,791	Incr

2) Cooperative Extension – Farmers Market

This amendment is presented to budget additional sponsorship funds collected to be used for the upcoming Regional Production meetings. No County funds are required.

	Revenue:		
010-0230-487934	Horticulture Events Revenue	1,529	Incr
	Expenditure:		
010-4950-563006	Horticulture Events Expense	1,529	Incr

3) Sheriff's Office – Governors Crime Commission Grants

This amendment is presented to budget current year grant funding received from the NC Department of Public Safety Governor's Crime Commission for two projects. The projects include Project 15594-Statewide Accreditation Priority Local Law Enforcement and Project 15492 – Block Grant – Narcotics Identification Device. No County funds are required.

	Revenue:		
010-0213-469617	GCC – 15492 Block Grant	24,401	Incr
010-0213-469618	GCC – 15594 Accreditation	12,200	Incr
		36,601	
	Expenditure:		
010-4326-555103	GCC – 15492 Equip	24,401	Incr
010-4326-526522	GCC – 15594 Equip Supply	10,000	Incr
010-4326-531117	GCC – 15594 Travel	2,200	Incr
		36,601	

4) Fund Balance Transfer

This budget amendment makes fund balance available to transfer to the Middlesex Corporate Center Sewer, Electric and Road Improvements Project approved with the project ordinance presented at the January 23, 2023 Commissioners meeting.

	Revenue:		
010-0991-499100	Fund Balance Appropriation	1,107,790	Incr
	Expenditure:		
010-9500-598067	Transfer to Other Fund	1,107,790	Incr

5) Rural Operating Assistance Programs

At the time the budget was adopted, final funding had not been set for the Rural Operating Assistance Program. This amendment allocates additional funds according to the 2022-2023 Rural Operating Assistance Program agreement. No County Funds are needed.

	Revenue:		
051-0600-445301	Elderly and Disabled Transportation	17,318	Incr
051-0600-445302	Employment - Workfirst	3,688	Incr
051-0600-445303	Rural General Public	15,747	Incr
		36,753	
	Expenditure:		
051-4521-56701	Elderly and Disabled Transportation	17,318	Incr
051-4521-567020	Employment - Workfirst	3,688	Incr
051-4521-567030	Rural General Public	15,747	Incr
		36,753	

February 6, 2023

6) Water and Sewer

This budget amendment is presented to allow for the purchase of replacement water meters for both the Central Nash Water System and Northern Nash Water System.

	Revenue:		
160-0630-471300	Water Service	14,000	Incr
161-0630-471300	Water Service	5,000	Incr
	Expenditure:		
160-7130-533410	Water Meters	14,000	Incr
161-7130-533410	Water Meters	5,000	Incr

Nash County**Commissioner's Agenda Information Sheet**

Date: February 6, 2023

Attachments: yes

Item: Board Appointments

Initiated By: Scott Rogers, Assistant County Manager

Action Proposed: Approve appointments

Description:

The Nash County Agriculture Advisory Board has requested that Ms. Amy Alexander Sweem be appointed to their board to replace Steve Bass who retired late last year.

Recommendation:

Appoint Ms. Sweem to Ag. Advisory Board